

The Corporation of the Town of Tillsonburg

Accessibility Advisory Committee Meeting

AGENDA



Tuesday, June 20, 2023

4:30 PM

Boardroom CSC

10 Lisgar Ave.

1. Call to Order

2. Adoption of Agenda

Moved By: _____

Seconded By: _____

THAT the Agenda for the Accessibility Advisory Committee meeting of June 20, 2023, be approved with the addition of Item 8.2 - Discussion - Federal Election - Accessible Voting

3. Disclosures of Pecuniary Interest and the General Nature Thereof

4. Adoption of Minutes of Previous Meeting

Moved By: _____

Seconded By: _____

THAT the minutes of the March 21, 2023 Accessibility Advisory Committee Meeting be approved as presented.

5. Presentations

5.1 Jonathon Graham, Director of Operations & Development Re: Kinsmen Bridge

Moved By: _____

Seconded By: _____

THAT the presentation from Jonathon Graham be received as information.

6. Delegations

6.1 Heather and Murray Rand Re: Accessible Washrooms at Hickory Hills

Moved By: _____

Seconded By: _____

THAT the delegation from Heather and Murray Rand be received as information.

7. Information Items

7.1 Letter from Mike Hare Re: Accessible Parking Spaces

Moved By: _____

Seconded By: _____

THAT the letter from Mike Hare be received as information.

8. General Business & Reports

8.1 RCP 23-30 Accessible Parking Expansion

Moved By: _____

Seconded By: _____

THAT report titled "RCP 23-30 Accessible Parking Expansion – Tillsonburg Community Center" be received as information and that a motion be put forth to the committee to accept the locations of the new accessible parking stalls at the TCC.

8.2 Discussion - Federal Election - Accessible Voting

9. Next Meeting

10. Adjournment

Moved By: _____

Seconded By: _____

THAT the meeting be adjourned at __:__ p.m.



The Corporation of the Town of Tillsonburg

ACCESSIBILITY ADVISORY COMMITTEE

March 21, 2023

4:30 p.m.

Council Chambers, 200 Broadway, second floor

MINUTES

Present:

Margaret McCrimmon, Trevor Ford, Taylor Campbell, Mark Dickson, Karen Clipson, Mike Cerna, Michelle Wegg, Councillor Chris Rosehart, Mayor Deb Gilvesy.

Absent with Regrets:

Brittany Vaughan, Catherine Ryan, Yvonne Kearns.

Also Present:

Amelia Jaggard, Deputy Clerk
Emily Xuereb, Deputy Chief Building Official

1. Call to Order

The meeting was called to order at 4:32 p.m.

2. Adoption of Agenda

Resolution #1

Moved by: Trevor Ford

Seconded by: Mike Cerna

THAT the Agenda as prepared for the Accessibility Advisory Committee meeting of March 21, 2023, be approved.

Carried

3. Minutes of the Previous Meeting

4. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

5. General Business and Reports

5.1. Lake Lisgar Waterpark Building Renovation Presentation – Alicia Lesniak from A+Link Architects

The Lake Lisgar Waterpark Building Renovation is currently underway.

Alicia Lesniak from A+Link Architects was present to provide an overview of the project plans including accessible features.

Opportunity was provided for comments and questions.

Entry/exit doors to splash pad/pool areas remain open during operation. A+Link Architects recommended upgrading the ramps in the future; this is not included in the current scope of work.

There was discussion regarding the exterior bathroom on the front of the building. Concerns were noted about the amount of concrete allowance for mobility device access, the outward swing of the door (interference from wind) and the lack of an accessible push button.

Ms. Lesniak confirmed the site plans have been updated so that the exterior bathroom door will be hinged on the right side to increase the concrete allowance. There was insufficient space to accommodate the door swinging into the bathroom.

Resolution #2

Moved by: Trevor Ford

Seconded by: Karen Clipson

THAT the Accessibility Advisory Committee recommend to Council that the exterior bathroom door on the front of the Lake Lisgar Waterpark building be fitted with an accessible push button.

Carried

The next Accessibility Advisory Committee meeting is scheduled for June 20, 2022 at 4:30 p.m. The meeting will be held at the Council Chambers, 200 Broadway, second floor.

6. Adjournment

The meeting adjourned at 5:27 p.m.

Design Presentation



Engineering Services for the Replacement of Kinsmen Bridge

Design, Construction Tendering & Contract Administration

Introduction

- To discuss the replacement/rehabilitation of the Kinsmen Pedestrian Bridge
- Following the Public Information Consultation reaching out to committees and local groups for further consultation and data collection
- If you have any comments please reach out to Shayne Reitsma P.Eng at sreitsma@tillsonburg.ca or at 519-688-3009
- Any comments received will be collected and considered in further design steps, personal information will not be recorded.

Why are we here?

“Following an engineering assessment of the Kinsmen Bridge it was determined that the Kinsmen Bridge has many deficiencies such as delamination of the steel girders and significant corrosion on majority of the structural steel components. The deficiencies are required to be addressed in order to maintain public safety”

Existing Site Conditions/Constraints

- The existing structure was initially constructed in 1888 for use as a railroad bridge and was later converted to a pedestrian bridge. This bridge is heavily used by pedestrian traffic to access downtown shopping areas by residents west of the Stoney Creek Ravine. The 2019 Enhanced OSIM and 2021 OSIM inspections determined that, the bridge is in urgent need of repairs within five (5) years, and that the bridge had only ten years of service life remaining at the time of inspection.
- The existing abutments and stone foundations were constructed to support the loads and stresses of a train bridge, and their good condition permits that they can be retained for the new pedestrian bridge with only minor repairs.
- There are few environmental constraints for this study area. Since no major excavation will be required, impacts to the natural environment are expected to be minimal, and will require only minor remediation efforts after construction. Short-term impacts during construction will be mitigated through use of common mitigation measures and policies, including erosion control measures and re-seeding efforts. Additionally, during construction, the currently eroding banks beneath the bridge will be stabilized to minimize long-term erosion of the embankments.

Technical Studies Completed

- 2019 Enhanced OSIM Inspection – Standardized structural inspection conducted in Ontario that assess all features of a given structure. This inspection determined the 10-year remaining service life of the structure
- A Heritage Assessment was also completed in 2020. The preference from a heritage perspective is to find a suitable structure type that will be similar to the existing bridge.
- Geotechnical Investigation – No further Geotechnical investigations were required for this project given that minor rehabilitation of the stone foundations will lend them to be reused.
- Environmental studies will be limited to gaining approval from Long Point Region Conservation Authority under O.Reg 178/06, along with development of mitigation measures for construction (e.g. erosion and sediment control measures).

Design Alternatives

- During early design phases, the following alternatives were presented for this project:
 - Option 1: Do Nothing – No rehabilitation or replacement. This is used as a baseline if nothing is done to replace or preserve the current structure. Includes decommission (Cost \$1,369,500)
 - Option 2: Repair – Recommended repairs are conducted on the bridge structure. Repairs would need to be conducted during or before 2024 and would extend the lifespan of the bridge for an additional 25-30 years. (Cost \$5,240,000)
 - Option 3: Like-for-Like Replacement (Hybrid)– Replacement of only the steel components of the bridge while retaining the abutments and stone piers. The replacement bridge would be designed in a manner that is similar to the existing structure. Lifespan would extend to 50-60 years. (Cost \$6,602,000)
 - Option 4: Prefabricated Pedestrian Bridge – This alternative would involve the removal of all existing bridge components and replace with a new, prefabricated bridge. The design of the bridge could range from basic, to very modern in design. Lifespan would extend to 74-80 years (Cost \$5,000,000)
 - Option 5: Prefabricated Pedestrian Bridge – This alternative would be the same as Option 4 but includes removal of the old stone foundations and replacement with new foundations. Lifespan would extend to 75-80 years (Cost \$6,250,000)

Recommended Design Alternative

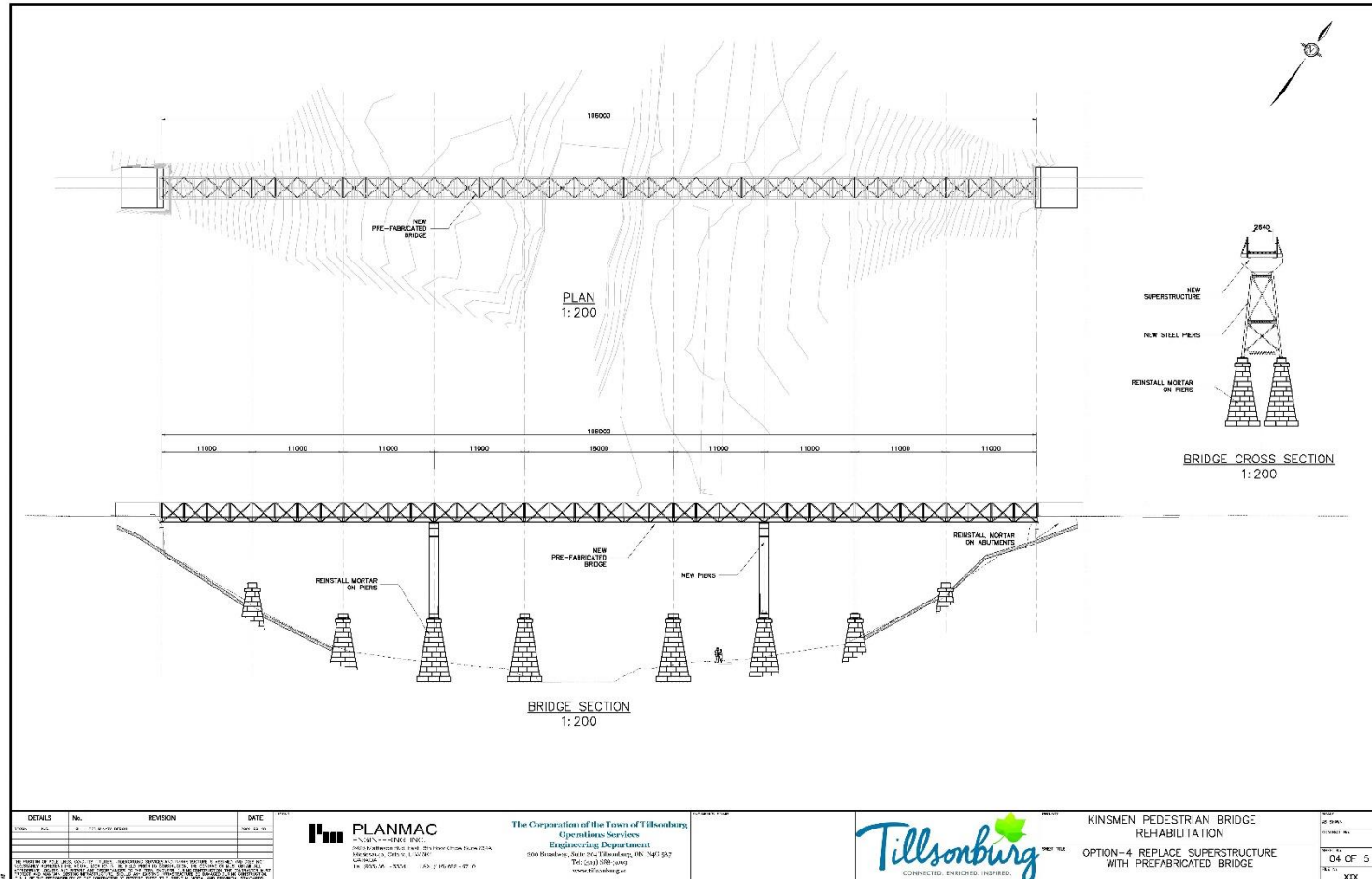
- **Following the PIC meeting in September, 2022 and communication with the Municipality, it was decided that the preferred design alternative would be Option 4:**
 - This option will refresh the look and feel of the area/bridge, while ensuring the safety and accessibility of all pedestrians. This will be achieved through replacement of the heavily corroded old bridge and fencing with a new steel replacement structure supported on existing foundations.
 - Option 4 will allow more improvements to sediment retention.
 - Option 4 will also be the most environmentally friendly, due to not needing to excavate and replace the footings. This option will use the least overall new materials in bridge replacement.

Option 4: Replace Superstructure, Repairing Foundations

(Estimated \$5,750,000 over 75-80 Years Service Life)

Pros	Cons
Optimized cost	Different Aesthetic Design – May change look and feel of the park area
No Earth or In-Water works required	
Long Service Life	
Shortest Construction time	
Lowest overall environmental impact/emissions	
Creative space in the design process – Bridges could range from basic to modern designs	

Design Drawings: Option 4: Replace Superstructure, Repairing Foundations



Design/Construction Considerations

- Fortification of the embankments will be necessary for the long term viability of the bridge.
- Environmental impacts will be taken into consideration through implementation of construction methods and procedures to minimize impact on several different aspects of the study area. This includes considering the impact on vegetation, erosion and sediment control and soil contamination.
- All applicable legal regulations pertaining to engineering design and environmental impact mitigation will be followed during the design and pre-construction process.

Next Steps

- Start Detail Design
- Obtain funding
- Prepare Construction Tender Document.
- Receive permitting from Long Point Region Conservation Authority and complete the Detailed Design.

Delegation Request Form

Members of the public or citizen group may submit a Delegation Request to speak at a regular meeting of Council.

Council meetings are held the second and fourth Monday of the month at 6:00 p.m. Council meetings are livestreamed and recorded.

Delegations take place near the beginning of the meeting and are allowed 15 minutes for their presentation; ten (10) minutes is meant for the presentation and the remaining five (5) minutes is to allow for comments and questions from Council.

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. This allows members of Council to have an understanding of the purpose of your delegation.

Any Information contained on this form will be made public through the publication of the agenda. Through submission of a Delegation Request, individuals are agreeing to the release and including of their personal information within the public record. Applicants may request the removal of their personal contact information when submitting this form. The request to remove personal contact information cannot be made after agenda publication. Please note that all meetings occur in an open public forum and are regularly recorded and televised.

Accessibility accommodations are available. Please make your request in advance.

First Name *

Heather

Last Name *

Rand

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Street Address *

Personal Information

Town/City *

Tillsonburg

Postal Code *

Personal Information

Phone Number *

Personal Information

E-mail *

Personal Information

Subject *

Accessibility Washrooms at HHRA

Name of Group or Person(s) being represented (if applicable)

Accessibility Washrooms Committee, HHRA

All Delegations are limited to fifteen (15) minutes, including questions and answers. *

☒ I acknowledge

It is encouraged to supply sufficient information regarding your delegation for inclusion on the public meeting agenda, including any requests for action on the subject matter. Details of the purpose of the delegation: *

Hickory Hills is a seniors community of 427 homes and approximately 650 residents. Our community centre is leased from the Town of Tillsonburg and was constructed in the 1980's.

Currently, there is no handicapped accessible washroom available and we need to address this issue. As the instigator of the push to change the situation, I have been appointed to the position of Chairman of the committee. We hope to obtain grants to help defray some of the costs of renovations.

I have never written a grant application. Any assistance from your committee would be greatly appreciated.

Please indicate the preferred meeting date which you would like to appear as a delegation:

6/20/2023



Do you or any members of your party require accessibility accommodations? *

☐ Yes

☒ No

Will there be a Power Point presentation? *

☐ Yes

☒ No

I acknowledge that all presentation material must be submitted to the Office of the Clerk by 4:30 p.m. the Wednesday before the Council meeting date.

☒ I accept

Julie Ellis

From: Mark Russell
Sent: Thursday, May 18, 2023 10:25 AM
To: Tanya Daniels; Julie Ellis
Cc: Geno Vanhaelewyn; Jonathon Graham
Subject: FW: Accessible Parking Spaces

This is one for the accessibility committee.

Something to think about during the next parking review.

Regards;

Mark Russell, CMM III, C.P.S.O, MLEO(C)
 Building & By-Law Enforcement Supervisor
 Town of Tillsonburg
 10 Lisgar Ave
 Tillsonburg, ON N4G 5A5
 Phone: 519-688-3009 Ext. 4604

Ranked one of "Canada's Top 25 Communities to Live and Work Remotely" (*Maclean's 2021 Best Communities*)

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From: howardhare Personal Information
Sent: Wednesday, May 17, 2023 2:39 PM
To: Mark Russell <mrussell@tillsonburg.ca>
Subject: Accessible Parking Spaces

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Sent from my Galaxy

The number of Accessible Spaces are not compatible with the increase of individuals with challenges nor are they convenient for their use. The Western Entrance to the Rec Centre has three, these are quickly filled daily and when events are held they are clearly inadequate. The entrance to Shoppers has two proximal the rest, the challenged individual must cross a thoroughfare where the traffic is extremely busy. The Eastern Entrance to the Town Centre the Spaces are adequate in number but again are not proximal to the Entrance, again forcing people to traverse a distance with traffic. This situation is exacerbated in the Winter where Ice becomes a factor and I have personally seen several people slip badly while trying to access the Western Entrance of the Rec centre. Thanks for your consideration. Mike Hare.

**Subject: Accessible Parking Expansion – Tillsonburg Community Center****Report Number:** RCP 23-30

Department: Recreation, Culture and Parks Department

Submitted by: Matt Johnson, Manager of Parks and Facilities

Meeting Type: Advisory Committee Meeting

Meeting Date: Tuesday, June 20, 2023

RECOMMENDATION

THAT report titled “RCP 23-30 Accessible Parking Expansion – Tillsonburg Community Center” be received as information and that a motion be put forth to the committee to accept the locations of the new accessible parking stalls at the TCC.

BACKGROUND

Staff have identified an urgency to expand the accessible parking stalls from the current six located on the Tillsonburg Community Centre grounds, to a total of 11 accessible stalls. RCP is recommend that the eight non accessible parking spots that run along the length of the Aud’s exterior wall (east parking lot) be converted to 6 accessible parking stalls. Installing these stalls would allow those with accessibility issues to have a shorter distance to access to the sliding door entrance, to gain access to the elevator. The three accessible parking spots located on the west side of the pool are within the construction zone and are non-accessible for those in need. The ice build-up that has occurred in this area in the past has been addressed and will not be a concern going forward. Until the expansion of the overflow parking located south of Rotary Park playground takes, staff believe this these proposed locations will be sufficient for those with accessibility issues.

DISCUSSION

In 2023, Tillsonburg will be undertaking a project that includes the renovation of the aquatics area of the Tillsonburg Community Center. The area will see new change rooms, storage options and a new CSR welcome area. Until 2023, users of the pool, change rooms, senior center and squash courts could use the stairs of the SW entrance of the facility or via the north and east entrances which do not have a direct route to the

RCP 23-30 Accessible Parking Expansion – Tillsonburg Community Center

pool change rooms and viewing areas. During the design phase of the project it was decided that accessibility on this side of the facility was lacking or nonexistent. More specifically, that more accessible parking was needed as there are only three accessible parking sites on the west side of the building. Originally the designers had expanded the existing accessible parking area by doubling the area and installing 3 new accessible spots to complement the existing locations. Due to a variety of concerns, it was decided by Town staff that the expansion of this existing area into 6 accessible parking spots wouldn't be sufficient in terms of spacing and budget.

After further consultation with Town staff, it was determined that the new accessible parking areas would be then placed north of the east entrance doors (sliding doors), along the exterior wall of the Aud, 6 additional spaces will be added to existing parking stalls along the Aud section of the complex.

CONSULTATION

Director of recreation, Culture and Parks, Chief Operator of the TCC, Manager of Parks and Facilities, Supervisor of Facilities, Town of Tillsonburg Chief Building Official, Director of Operations and Development.

FINANCIAL IMPACT/FUNDING SOURCE

Funding for the installation of the 6 accessible parking lot stalls will come from monies received from the "Canada Infrastructure Program" as part of the pool area renovations.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- ☒ Lifestyle and amenities
- ☒ Customer service, communication and engagement
- ☐ Business attraction, retention and expansion
- ☐ Community growth
- ☐ Connectivity and transportation
- ☐ Not Applicable

RCP 23-30 Accessible Parking Expansion – Tillsonburg Community Center

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – Within the community, Tillsonburg will strive to offer residents the amenities, services and attractions they require to enjoy balanced lifestyles; Engage community groups, including advisory committees and service organizations, in shaping municipal initiatives.

Strategic Direction – Update municipal sports facilities consistent with modern standards; Maintain and enhance programs and facilities to support an active, engaged senior population;

Priority Project – Community Centre rehabilitation (1–3 year implementation)

ATTACHMENTS

Appendix A –

