

# The Corporation of the Town of Tillsonburg

## Council Meeting

### MINUTES



Monday, June 26, 2023  
6:00 PM  
Council Chambers  
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Gilvesy (Chair)  
Deputy Mayor Beres  
Councillor Luciani  
Councillor Parker  
Councillor Parsons  
Councillor Rosehart  
Councillor Spencer

Staff: Kyle Pratt, Chief Administrative Officer  
Tanya Daniels, Director of Corporate Services/Clerk  
Cephas Panschow, Development Commissioner  
Sheena Pawliwec, Director of Finance/Treasurer  
Johnathon Graham, Director of Operations & Development  
Julie Columbus, Director of Recreations, Culture & Parks  
Renato Pullia, Director of Innovation & Strategic Initiatives  
Julie Ellis, Deputy Clerk

1. **Call to Order**
2. **Closed Session (5:30 p.m.)**

#### **Resolution # 2023-259**

**Moved By:** Councillor Parker

**Seconded By:** Deputy Mayor Beres

THAT Council move into Closed Session to consider the following:

### **2.4.1 EDM Report - 25 Maple Lane**

239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board; and

239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Carried**

### **2.1 Adoption of Agenda**

### **2.2 Disclosures of Pecuniary Interest**

### **2.3 Adoption of Closed Council Minutes**

### **2.4 Reports**

#### **2.4.1 EDM Report Re: 25 Maple Lane**

### **2.5 Back to Open Session**

## **3. Moment of Silence**

Open Session resumed at 6:00 p.m.

## **4. Adoption of Agenda (6:00 p.m.)**

### **Resolution # 2023-264**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Parsons

THAT the agenda as prepared for the Council Meeting of June 26, 2023, be approved.

**Carried**

## **5. Disclosures of Pecuniary Interest and the General Nature Thereof**

None.

## **6. Adoption of Council Minutes of Previous Meeting**

### **Resolution # 2023-265**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Spencer

THAT the Council meeting minutes dated June 14, 2023 be approved.

**Carried**

## **7. Presentations**

### **7.1 Sergeant Rob Griffin, Municipal Policing Specialist, West Region, Ontario Provincial Police Re: The Enhancements Process**

Sergeant Rob Griffin, Municipal Policing Specialist for the Ontario Provincial Police presented on The Enhancement Process. The presenter answered various questions from members of Council.

Officer S/Sgt Jen Ormsby and Police Services Board Chair Larry Scanlan were also in attendance.

#### **Resolution # 2023-266**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Rosehart

THAT Council receives the presentation from Sergeant Rob Griffin as information.

**Carried**

## **8. Public Meetings**

### **8.1 CP 2023-166 Application for Zone Change ZN-23-01 - Southside Construction Management Ltd. - 97 North Street West**

Laurel Davies-Snyder, Planner, Oxford County, attended before Council to provide an overview of the application CP 2023-166 Application for Zone Change ZN-23-01 - Southside Construction Management Ltd. - 97 North Street West.

Applicant agent, Casey Kulchycki, attended virtually to express support for the application.

#### **Resolution # 2023-267**

**Moved By:** Councillor Parsons

**Seconded By:** Deputy Mayor Beres

THAT Council approves the zone change application submitted by Southside Construction Management Ltd., whereby the lands described

as Part Lot 8, Concession 11 (Dereham), Town of Tillsonburg are to be rezoned from 'Passive Open Space Zone (OS1)' to 'Minor Institutional Zone (IN1)' to recognize and preserve an existing First Nations cemetery, registered under the *Funeral, Burial and Cremation Services Act*.

**Carried**

## **9. Planning Reports**

### **9.1 CP 2023-195 Application for Zone Change ZN 7-23-02 97 North Street West**

Laurel Davies-Snyder, Planner, Oxford County, attended before Council to overview CP 2023-195 Application for Zone Change ZN 7-23-02 97 North Street West.

Laurel answered questions from members of Council.

#### **Resolution # 2023-268**

**Moved By:** Councillor Spencer

**Seconded By:** Councillor Luciani

THAT Council approves the zone change application submitted by Southside Construction Management, for lands legally described as Part of Lot 8, Concession 11 (Dereham), in the Town of Tillsonburg, to remove the Holding Provision from the lands as identified on Plates 1 and 2 of Report No. CP 2023-195.

**Carried**

## **10. Delegations**

### **10.1 Rosemary Dean, Tillsonburg Tri-County Agricultural Society Re: In-Kind Use of Grounds at Memorial Park**

Rosemary Dean, from the Tillsonburg Tri-County Agricultural Society, attended before Council to request the In-Kind Use of the Grounds at Memorial Park for the Tillsonburg Fair.

#### **Resolution # 2023-269**

**Moved By:** Councillor Rosehart

**Seconded By:** Deputy Mayor Beres

THAT Council receives the Delegation from Rosemary Dean and permission be granted as requested.

**Carried**

## **10.2 Kirby Heckford Re: Request for Parkland in the Bridges Golf Course Development**

Kirby Heckford presented to Council to request Parkland in the Bridges Golf Course Development and was joined by Pat Carroll.

### **Resolution # 2023-270**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Parsons

THAT Council receives the delegation from Kirby Heckford as information; and

THAT Council defers this decision until a staff report in regards to options available to include for park land dedication, options for safety, and review of the town's insurance be made available regarding the sledding hill located at 101 John Pound Road.

**Carried**

## **11. Deputation(s) on Committee Reports**

### **11.1 RCP 23-29 Recreation and Sports Advisory Committee Recommendation - Sports Hall of Fame**

Councillor Parker provided comment regarding the applications received.

### **Resolution # 2023-271**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Rosehart

- A. THAT report titled Recreation & Sports Advisory Committee Recommendation - Sports Hall of Fame be received as information; and
- B. THAT Council approve the recommendation of the Recreation and Sports Advisory Committee as follows:

THAT the Recreation and Sports Advisory Committee recommend that the following individuals to be inducted into Hall of Fame: Dan Sanders – Community builder, Jeff Bes – Individual athlete and Lloyd Andrews – Individual athlete.

**Carried**

## **12. Information Items**

## **13. Financial Results**

### **13.1 Finance Overview**

#### **13.1.1 FIN 23-12 2023 First Quarter Consolidated Operating Results**

Sheena Pawliwec, Director of Finance/Treasurer, provided an introduction.

#### **Resolution # 2023-272**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Spencer

THAT report titled 2023 First Quarter Consolidated Operating Results be received as information.

**Carried**

### **13.2 Department Results**

#### **Resolution # 2023-273**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Rosehart

THAT the following reports be received as information:

#### **13.2.1 Corporate Services**

##### **13.2.1.1 2023 Q1 Corporate Services Department Results**

#### **13.2.2 Economic Development**

#### **13.2.3 Finance**

##### **13.2.3.1 FIN 23-11 2023 First Quarter Finance Department Results**

### **13.2.4 Fire and Emergency Services**

#### **13.2.4.1 FRS-23-08 Fire Services 2023 Q1 Report**

### **13.2.5 Operations and Development**

#### **13.2.5.1 OPD 23-26 2022 Fourth Quarter Operations and Development Services**

#### **13.2.5.2 OPS 23-29 2023 First Quarter Operations and Development Services**

#### **13.2.5.3 OPD 23-25 - 2023 First Quarter Building, Planning, By-Law Services Results**

### **13.2.6 Recreation, Culture and Parks**

**Carried**

## **14. Staff Reports**

### **14.1 Chief Administrative Officer**

#### **14.1.1 CAO 23-10 CMHC Housing Accelerator Fund Application Update**

Renato Pullia, Director of Innovation & Strategic Initiatives, provided an update on Report CAO 23-10 and support, in principle, the application submission.

#### **Resolution # 2023-274**

**Moved By:** Councillor Parsons

**Seconded By:** Deputy Mayor Beres

- A. THAT report titled "CAO 23-10 CMHC Housing Accelerator Fund Application Update" be received as information; and
- B. THAT Council approve in principle an application to the Canada Mortgage and Housing Corporation (CMHC) Housing Accelerator Fund (HAF).

**Carried**

#### **14.1.2 CAO 23-09 Community Health Care Committee Appointments**

**Resolution # 2023-275**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Rosehart

- A. THAT report titled “Community Health Care Committee Appointments” be received as information; and
- B. THAT a by-law to amend By-Law 2023-009, being a by-law to appoint members to Town of Tillsonburg advisory Committees be brought forward for Council’s consideration.

**Carried**

**14.2 Corporate Services**

**14.3 Economic Development**

**14.3.1 EDM 23-10 Bridge Street Re-Imagining Task Force  
Recommendation Regarding Design Consultant**

Mike Bossy, Chair of the Bridge Street Re-Imagining Task Force, provided background on the report and responded to questions of Council.

**Resolution # 2023-276**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Spencer

- A. THAT report EDM 23-10 Bridge Street Re-Imagining Task Force Recommendation Regarding Design Consultant be received;
- B. THAT RFP 2023-009 Professional Consulting Services to develop a Streetscaping Plan for Bridge Street be awarded to SHIFT Landscape Architecture Co. Inc. of Guelph in the amount of \$67,746 (non-recoverable HST included) and an additional amount of \$13,155 (non-recoverable HST included) for the two Provisional Areas;
- C. THAT staff be authorized to execute the agreement with Shift Landscape Architecture Co. Inc.

**Carried**



### **14.3.2 EDM 23-11 Surplus Land Declaration – Multiple Portions of Unopened Right-of-Way South of Wood Haven Drive**

#### **Resolution # 2023-277**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Rosehart

- A. THAT report EDM 23-11 titled Surplus Land Declaration – Multiple Portions of Unopened Right-of-Way South of Wood Haven Drive be received as information; and
- B. THAT the Unopened Right-of-Way Lands located south of Ridge Boulevard and Wood Haven Drive, described as parts of Part 8, Plan 41R-940, and portions of a 1 foot reserve described as parts of Block 45, Plan 41M-232, south of Wood Haven Drive, be closed; and
- C. THAT portions of the Unopened Right-of-Way, described as parts of Part 8, Plan 41R-940, and portions of a 1 foot reserve described as parts of Block 45, Plan 41M-232, south of Wood Haven Drive, be declared surplus to the needs of the Town of Tillsonburg in accordance with Bylaw 2021-031 (land disposition) including suitable notification to the public; and
- D. THAT a road closure bylaw be brought forward for Council's consideration.

**Carried**

## **14.4 Finance**

## **14.5 Fire and Emergency Services**

## **14.6 Operations and Development**

### **14.6.1 OPD-23-28 - Rainbow Crosswalk Request**

Jonathon Graham, Director of Operations and Development, provided an overview and included updated comments regarding the MTO opinion returned with framework to support as well as a letter of opposition that was received.

Jonathan Graham answered various questions of Council.

**Resolution # 2023-278**

**Moved By:** Councillor Spencer

**Seconded By:** Councillor Parsons

- A. THAT report OPD 23-28 Rainbow Crosswalk Request be received as information; and
- B. THAT Town Staff coordinate with Oxford Pride the installation of a Rainbow Crosswalk at corner of Broadway and Bridge Street, between the Clocktower and Kelsey's restaurant, being of the relative design of ladder ; and
- C. THAT the Mayor and CAO be authorized to enter into a *Rainbow Crosswalk Installation & Maintenance – Agreement and Terms of Reference* with Oxford Pride for a period of five (5) years inclusive of the following additions:
  - the agreement should include damage coverage for the course of the term;
  - damage coverage to include the parallel white lines;
  - repairs to be noted to be addressed within 5 business days;
  - language regarding ability to renew the agreement at the end of the five year term in agreeable terms and should Oxford Pride not wish to renew the Town will review their options.

**Carried**

**14.7 Recreation, Culture and Parks**

**15. New Business**

**16. Consideration of Minutes**

**16.1 Advisory Committee Minutes**

**Resolution # 2023-279**

**Moved By:** Councillor Spencer

**Seconded By:** Councillor Parsons

THAT Council receives as information:

- The Community Health Care Committee minutes dated May 16, 2023; and
- The Accessibility Advisory Committee minutes dated June 20, 2023.

**Carried**

## **17. Motions/Notice of Motions**

### **17.1 Tipping Fees - Councillor Parker**

#### **Resolution # 2023-280**

**Moved By:** Councillor Parker

**Seconded By:** Deputy Mayor Beres

THAT Council requests staff to bring a report to council for the 2024 budget in regards to the Town of Tillsonburg covering the tipping fees for residential users at the Transfer station.

**Carried**

### **17.2 Reducing Gardens - Councillor Rosehart**

The following motion will be included on the July 17, 2023 Regular Council meeting agenda:

WHEREAS, a Town of Tillsonburg Recreation, Culture & Parks Departmental Service Review was completed by The Clarico Group in April of 2020; and

WHEREAS several of the report's findings recommended the reduction of flower beds and gardens in parkettes;

**BE IT THEREFORE RESOLVED:**

1. THAT Staff review recommendations from the 2020 Recreation, Culture & Parks Department Service Review conducted by The Clarico Group pertaining to the reduction of flower beds and gardens; and
2. THAT Staff bring back a report to Council identifying cost savings regarding the limiting of the number of flower beds and gardens in the Town.

### **17.3 Canada Goose Population - Councillor Luciani**

The following motion will be included on the July 17, 2023 Regular Council meeting agenda:

THAT Staff be directed to bring back a report to Council on a program to control the expanding Canada Goose population within the Town of Tillsonburg to help mitigate the negative impacts they have on local residents and park areas.

## **18. Resolutions/Resolutions Resulting from Closed Session**

## **19. By-Laws**

### **19.1 By-Law 2023-055 A By-Law to Amend Zoning By-Law Number 3295, as amended**

### **19.2 By-Law 2023-059 A By-Law to Amend By-Law 2023-009 Being a By-Law to appoint members to Town of Tillsonburg Council Advisory Committees**

#### **Resolution # 2023-281**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Rosehart

THAT a By-Law to Amend Zoning By-Law Number 3295, as amended; and

A By-Law to Amend By-Law 2023-009 Being a By-Law to appoint members to Town of Tillsonburg Council Advisory Committees be read for a first, second and third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

## **20. Confirm Proceedings By-law**

### **Resolution # 2023-282**

**Moved By:** Councillor Parsons

**Seconded By:** Councillor Parker

THAT By-Law 2023-056, to Confirm the Proceedings of the Council Meeting held on June 26, 2023, be read for a first, second, third and final reading and that the

Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

**21. Items of Public Interest**

**21.1 Closed Session**

**Resolution # 2023-283**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT Council return to Closed Session to resume item 2.4.1

**Carried**

**22. Adjournment**

**Resolution # 2023-284**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Luciani

THAT the Council meeting of June 26, 2023 be adjourned at 8:05 p.m.

**Carried**