

# The Corporation of the Town of Tillsonburg

## Parks, Beautification & Cemeteries Committee

### AGENDA



Tuesday, April 2, 2024

5:00 PM

Boardroom CSC

10 Lisgar Ave.

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**1. Call to Order**

**2. Adoption of Agenda**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the April 2 agenda as prepared for the Parks, Beautification & Cemeteries Advisory Committee be adopted.

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

**4. Adoption of Minutes of Previous Meeting**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the minutes from February 27 meeting of the Parks, Beautification & Cemeteries Advisory Committee be adopted.

**5. Presentations**

**5.1 Tillsonburg Horticultural Society Presentation**

Presentation by Christine Nagy, President

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the presentation by Christine Nagy, President of Tillsonburg Horticultural Society, be received by the committee.

**6. Information Items**

**6.1 Parks by-law public consultation draft - link**

<https://www.tillsonburg.ca/news/notice-of-public-engagement-new-parks-bylaw/#:~:text=Some%20of%20the%20highlights%20of,starting%20fires%2C%20ignite%20fireworks%2C%20cause>

**6.2 Cemetery update memo**

**6.3 Pickleball update memo**

**7. General Business & Reports**

**8. Next Meeting**

April 30, 2024

**9. Adjournment**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the Parks, Beautification & Cemeteries Advisory Committee meeting be adjourned at  
\_\_\_\_\_



**tion of the Town of Tillsonburg  
ication & Cemeteries Committee  
Meeting  
MINUTES**

Tuesday, February 27, 2024  
5:00 PM  
Boardroom CSC  
10 Lisgar Ave.

ATTENDANCE: Ron Walder  
Mike Dean  
Maurice Verhoeve  
Barbara Wareing  
Kristine Vandebussche  
Martha Kirkpatrick  
Isaac Card  
Joan Weston  
Paul DeCloet  
Pete Luciani

Regrets: Wayne Beard  
Karen Clipson  
Susan Saelens  
Deb Gilvesy

Staff: Julie Columbus  
Margaret Puhr

Regrets: Matt Johnson

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1. **Call to Order**
  2. **Adoption of Agenda**

**Resolution # 1****Moved By:** Pete Luciani**Seconded By:** Isaac Card

THAT the Agenda as prepared for the Parks, Beautification and Cemeteries Advisory Committee meeting of February 27, 2024, be approved

**Carried****3. Disclosures of Pecuniary Interest and the General Nature Thereof****4. Adoption of Minutes of Previous Meeting****Resolution # 2****Moved By:** Joan Weston**Seconded By:** Martha Kirkpatrick

THAT the Minutes as prepared for the Parks, Beautification and Cemeteries Advisory Committee meeting of January 30, 2024, be approved

**Carried****5. Presentations****6. Information Items****6.1 Master Plan - update memo**

Julie Columbus provided the verbal update on attached memo.

**6.2 Budget overview - update memo**

Julie Columbus provided verbal update with the memo on the 2024 budget now approved by council.

Another update is that council approved the tennis court and pickleball project at the February 26th meeting. There will be an open house for pickleball users.

**7. General Business & Reports****7.1 Election of Chair****Resolution # 3**

**Moved By:** Pete Luciani

**Seconded By:** Kristine Vandebussche

THAT Isaac Card be elected as the Chair of the Parks, Beautification & Cemeteries Committee.

**Carried**

**8. Next Meeting**

March 26, 2024 at 5:00 p.m.

**9. Adjournment**

**Resolution # 4**

**Moved By:** Joan Weston

**Seconded By:** Kristine Vandebussche

THAT the meeting be adjourned at 5:30 p.m.

**Carried**

*Email from March 18, 2024*

Good Morning ~

At last Tuesday's Society Board meeting, I informed the Directors of the town's plan to replace the existing wrought iron fencing with chain link. There was a collective, LOUD groan accompanied by many opposing opinions. To say the Society strongly disagrees with the chain link decision would be an understatement.

Upon further review, we have the following recommendations:

Remove the fencing from the east, west and south sides of the park, leaving it open and inviting. Keep fencing on the north side between the house and the park. Given that the north fence is not all that evident, perhaps keep the wrought iron for the time being.

Should there be problems with people walking through the east and west gardens, decide at that time to install the chain link fencing on the north, east and west sides.

However, if there is a lovely, proper pathway in the park, most people will use those pathways. Pathways would greatly enhance the space as well. Perhaps the money saved from fencing could be used for this purpose.

Respectfully and sincerely,

Christine

Christine Nagy

President

Tillsonburg Hort Society



Staff update to Parks, Beautification & Cemeteries Advisory Committee

FROM: Julie Columbus

DATE: March 21, 2024

SUBJECT: Cemetery update

## **MEMO**

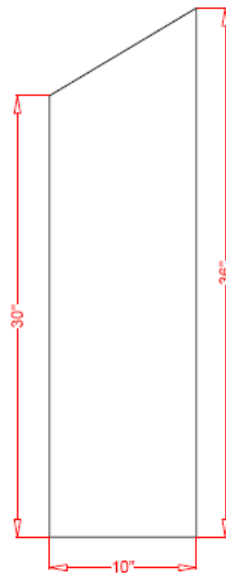
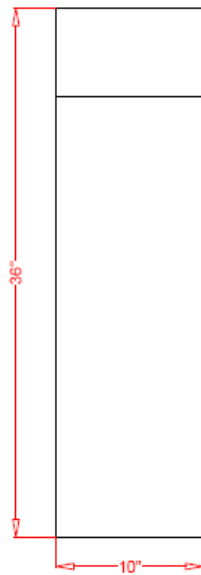
The new columbarium pad has not been poured, due to the weather, and the columbarium will be installed shortly after, estimated at this point for late April.

Cemetery will also have new divisional markers this year, as example shown below, installed throughout the cemetery to match with cemetery maps. New markers will be installed at sections 5C North and 5C South. These are the two newest areas we sell full plots in that don't have markers at this time. Timeline is 5-7 months to be completed.

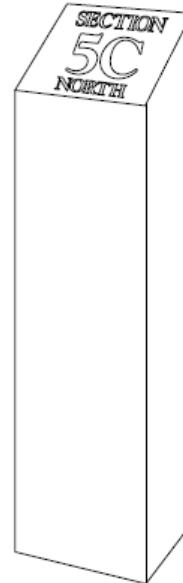
There will be etchings done on all 4 of the octagonal columbaria. The etchings will have letters at the base of the unit to match how the columbaria are mapped out. The letters will be A – H to make it easier for the staff and customers to read the map and find the location of their loved ones. Completion is estimated to be in early summer.



# INGERSOLL, TILLSONBURG & THAMES MEMORIALS



*Example:*



Grey 10x10x36/30 all sawn section marker

Mar. 5/24

Marker \$879.00

HST \$114.27

TOTAL \$993.27

Note: Price is per marker

p: 519-536-9910 f: 519-485-2541 1210 Nellis Street Woodstock, ON N4T 1N9

[www.ingersollmemorials.com](http://www.ingersollmemorials.com) [info@ingersollmemorials.com](mailto:info@ingersollmemorials.com)





Staff update to Parks, Beautification & Cemeteries Advisory Committee

FROM: Julie Columbus

DATE: March 21, 2024

SUBJECT: Pickleball courts

## MEMO

The 10 Year RCP Capital Budget included \$145,000 for the resurfacing of the tennis courts in 2023 and \$100,000 for the construction of three new pickleball courts in 2024. As a more efficient and effectively management of the two projects, staff recommended the court work be joined in the same RFP to complete both projects.

At the February 26<sup>th</sup> council meeting the following recommendation was approved:

- A. THAT Court Surface Specialists be awarded the tender for a total of \$296,705 + HST, inclusive of:
  - i. \$200,500.00 +HST for the design, supply and install of 3 pickleball courts;  
and
  - ii. \$ 96,205.00 +HST for the resurfacing of 3 tennis courts

Construction will be starting this spring.

On March 19<sup>th</sup> an Open House was held for all residents interested in learning more about the court project as well as an opportunity to speak with Pickleball Ontario organization representatives. The Open House had about 60 attendees with lots of comments and questions.

The residents are currently coordinating themselves to try and create a Tillsonburg Pickleball Association.