

The Corporation of the Town of Tillsonburg

Council Meeting

MINUTES



Monday, April 8, 2024
5:00 PM
LPRCA
4 Elm St
Tillsonburg

ATTENDANCE: Mayor Gilvesy (Chair)
Deputy Mayor Beres
Councillor Luciani
Councillor Parker
Councillor Parsons
Councillor Rosehart
Councillor Spencer

Staff: Kyle Pratt, Chief Administrative Officer
Tanya Daniels, Director of Corporate Services/Clerk
Renato Pullia, Interim Director of Finance/Treasurer
Johnathon Graham, Director of Operations & Development
Julie Columbus, Director of Recreations, Culture & Parks
Cephas Panschow, Development Commissioner
Shane Caskanette, Fire Chief
Ted Lyons, Revenue Manager
Julie Ellis, Deputy Clerk

1. Call to Order

The meeting was called to order at 5:00pm

2. Closed Session (5:00 p.m.)

Resolution # 2024-151

Moved By: Councillor Spencer

Seconded By: Councillor Luciani

THAT Council move into Closed Session to consider the following:

2.4.1 CLD-EDM-24-005 - Project Big Swing - Update Regarding Waiving of Conditions

239 (2) (c) labour relations or employee negotiations;

239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

239 (2) (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

2.4.2 Committee Membership Concern

239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

2.1 Adoption of Agenda

2.2 Disclosures of Pecuniary Interest and the General Nature Thereof

2.3 Adoption of Closed Session Council Minutes

2.4 Adoption of Closed Session Advisory Committee Minutes

2.5 Reports

2.5.1 Project Big Swing - Update Regarding Waiving of Conditions - CLD-EDM-24-005

2.5.2 Committee Membership Concern

2.6 Back to Open Session

3. Moment of Silence

4. **Adoption of Agenda**

Resolution # 2024-158

Moved By: Councillor Parsons

Seconded By: Councillor Parker

THAT the Agenda for the Council meeting of April 8, 2024, be approved with the following amendments:

- Agenda Item 10.1 – Delegation from Phuong Fox Re: Tillson Avenue Crosswalk will be moved to the next meeting of Council
- Agenda Item 13.2 – EDM-24-015 – Bridge Street Re-Imagining Task Force will be moved to immediately follow Agenda Item 7.2
- Agenda Item 18.1 – By-Law 2024-022 will be moved to be heard at a future meeting and will not be read out in the list of by-laws
- Agenda Item 18.4 – By-Law 2024-040 A By-Law to authorize an agreement of purchase and sale for a portion of former right-of-way lands was added to the agenda

Carried

5. **Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest

6. **Adoption of Council Minutes of Previous Meeting**

Resolution # 2024-159

Moved By: Councillor Luciani

Seconded By: Councillor Parsons

THAT the Council Meeting Minutes dated March 25, 2024, be approved.

Carried

7. **Presentations**

7.1 Tillsonburg Volunteer Achievement Award Presentation

Museum, Culture, Heritage and Special Awards Committee Chair Carrie Lewis was unable to attend.

Mayor Gilvesy provided comments on Mr. Dan Mahony on behalf of the Committee.

Dan Mahony provided comments of reflection.

7.2 Bridge Street Re-Imagining Task Force - Consultant Presentation

Cephas Panschow, Development Commissioner, provided an introduction to the Bridge Street Task Force.

SHIFT Consultants attended before Council and provided a project overview. The Consultants presentation included the following:

1. The location of the 'reimagining' area along Bridge Street;
2. The vision and goal for the project;
3. The refined concept plan including an overview of the 3 sections of the plan; and
4. Next steps including public engagement.

The Consultants answered various questions from Members of Council.

Council moved to Item 13.3.2. Bridge Street Re-Imagining Task Force - Update to Council immediately following the Consultants presentations.

Resolution # 2024-160

Moved By: Councillor Parker

Seconded By: Deputy Mayor Beres

THAT the presentation from SHIFT Consultants regarding the Bridge Street Re-Imagining Task Force update be received as information.

Carried

8. Public Meetings

9. Planning Reports

9.1 CP-2024-102 Application for Zone Change ZN 7-24-02 (6 Sycamore Drive)

Laurel Davies-Snyder, Oxford County Development Planner, attended before Council to provide an overview of the application.

Resolution # 2024-162

Moved By: Councillor Parsons

Seconded By: Councillor Spencer

THAT Council approves the zone change application submitted by David Toth, for lands legally described as Lot 44, Plan 41M-143 in the Town of Tillsonburg, to remove the Holding Provision from lands as identified on Plate 3 of Report No. CP 2024-102.

Carried

10. Delegations

10.1 Phuong Fox Re: Tillson Avenue Crosswalk

Moved to April 22nd 2024 meeting.

11. Deputation(s) on Committee Reports

11.1 CS-24-041 - Museum, Culture, Heritage and Special Awards Advisory Committee - Naming of Northcrest Parks

Resolution # 2024-163

Moved By: Councillor Spencer

Seconded By: Councillor Parsons

- A. THAT report CS 24-041 titled Naming of Northcrest Parks be received as information; and
- B. THAT Council adopts the names of Weston Family Park and Doug Wilson Park as recommended by the Commemorative Naming Committee for the names of the two Northcrest Parks; and
- C. THAT in their review of the parks, Council includes the municipal address in advertising and signage of the two parks.

Carried

12. Information Items

Resolution # 2024-164

Moved By: Councillor Luciani

Seconded By: Councillor Rosehart

THAT the following items be received as information:

- 12.1 Letter from the Hon. Prabmeet Singh Sarkaria, Minister of Transportation Re: 2023-24 Gas Tax Program**
- 12.2 CN Re: Notice - Annual Vegetation Management Program**
- 12.3 Long Point Region Conservation Authority Board Minutes - March 1, 2024**

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.2 Corporate Services

13.2.1 CS-24-040 - Customer Service Holiday Hours Review

Resolution # 2024-165

Moved By: Councillor Parsons

Seconded By: Councillor Luciani

- A. THAT report titled “Customer Service Holiday Hours Review” be received as information; and
- B. THAT staff be directed to proceed with aligning the Customer Service Centre opening schedule with Corporate Offices.

Carried

13.3 Economic Development

13.3.1 EDM-24-014 - Lease of a Portion of the Hale Street Right-of-Way - Sonbeam Christian Day Care

Resolution # 2024-166

Moved By: Councillor Parker

Seconded By: Councillor Rosehart

- A. THAT report EDM 24-014 titled “Lease of a Portion of the Hale Street Right-of-Way – Sonbeam Christian Day Care” be received; and,

- B. THAT a bylaw be brought forward authorizing the Mayor and Clerk to enter into a lease agreement with Sonbeam Christian Day Care (Tillsonburg) Inc for the lands described as part of Hale Street, Judge's Plan 500, between Bidwell Street and Raccoon Alley subject to the Lease Agreement being revised to reflect a lease rate of \$1,348 plus HST.

Carried

13.3.2 EDM-24-015 - Bridge Street Re-Imagining Task Force - Update to Council

Cephas Panschow, Development Commissioner, provided an overview of the report and answered various questions from Members of Council.

Item was considered immediately following the presentation from SHIFT Consultants.

Resolution # 2024-161

Moved By: Deputy Mayor Beres

Seconded By: Councillor Spencer

- A. THAT report EDM 2024-015 titled "Bridge Street Re-Imagining Task Force – Update to Council" be received as information; and,
- B. THAT, concurrent with the public consultation, the proposed Streetscape Plan be referred to Town Departments for review and comment.

Carried

13.4 Finance

13.4.1 FIN-24-010 - Development Charges Exemptions Policy Review

Resolution # 2024-167

Moved By: Councillor Spencer

Seconded By: Deputy Mayor Beres

- A. THAT report FIN 24-010 titled "Development Charges Exemptions Policy Review" be received as information; and

- B. THAT consideration on the removal of non-residential or industrial exemptions be presented to the public for input, as part of releasing the detailed background study and part of the public meeting of Council.

Carried

13.4.2 FIN-24-017 - 2023 Assessment Base Management

Resolution # 2024-168

Moved By: Councillor Rosehart

Seconded By: Councillor Parker

THAT report FIN 24-017 titled 2023 Assessment Base Management be received as information.

Carried

13.4.3 FIN-24-018 - Accounts Receivable Update

Resolution # 2024-169

Moved By: Councillor Parsons

Seconded By: Councillor Rosehart

- A. THAT report FIN 24-018 titled Accounts Receivable Update be received as information; and
- B. THAT Council direct staff to proceed with adding unpaid overdue accounts receivable invoices to eligible property tax accounts, where current collection efforts have been exhausted and where the Town has the authority to add these charges to the tax roll under the *Municipal Act, 2001*, as amended.

Carried

13.5 Fire and Emergency Services

13.6 Operations and Development

13.7 Recreation, Culture and Parks

13.7.1 RCP-24-010 - Tillsonburg Skate Shop Lease Extension

Resolution # 2024-170

Moved By: Councillor Parker

Seconded By: Councillor Luciani

- A. THAT report titled RCP 24-010 Tillsonburg Skate Shop Lease Extension be received as information; and
- B. THAT the proposed agreement to extend the Tillsonburg Skate Shop lease for three years be granted as outlined within report RCP 24-010 be approved; and
- C. THAT a By-Law to authorize the Mayor and Clerk to execute the Agreement be presented to Council for consideration.

Carried

14. New Business

15. Consideration of Minutes

15.1 Advisory Committee Minutes

15.2 Police Services Board

Resolution # 2024-171

Moved By: Deputy Mayor Beres

Seconded By: Councillor Spencer

THAT the Tillsonburg Police Services Board minutes of January 17, 2024, be received as information.

Carried

16. Motions/Notice of Motions

16.1 Deputy Mayor Beres - Support for Bill C-310 An Act to amend the Income Tax Act regarding Volunteer Firefighting and Search and Rescue Volunteer Tax Credit

Resolution # 2024-172

Moved By: Deputy Mayor Beres

Seconded By: Councillor Spencer

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities. Many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting. About 30% of them pay out of pocket to cover expenses associated with the service they provide to their community. An additional 3,000 search and rescue volunteers also offer critical services. Our own fire services in which we are proud fall into this category; and

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage. The local tax base just can't handle the cost of a career department at this time;

BE IT THEREFORE RESOLVED

THAT The Town of Tillsonburg call upon the Government of Canada to support Bill C-310, an act to amend the Income Tax Act regarding Volunteer Fire Fighting and Search and Rescue Volunteer Tax Credit, and enact amendments to subsections 118.06(2) and 118.07(2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000.

Carried

17. Resolutions/Resolutions Resulting from Closed Session

18. By-Laws

Resolution # 2024-173

Moved By: Councillor Luciani

Seconded By: Deputy Mayor Beres

THAT the following By-Laws be read for a first, second, third and final reading and that the Mayor and Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto:

18.2 By-Law 2024-034 A BY-LAW to Authorize a Lease Agreement between the Corporation of the Town of Tillsonburg and the Tillsonburg Skate Shop (Doug Holman)

18.3 By-Law 2024-037 A By-Law to Amend Zoning By-Law Number 3295, as amended (ZN 7-24-02)

18.4 By-Law 2024-040 A BY-LAW to authorize an agreement of purchase and sale for a portion of former right-of-way lands, CS-24-046

Carried

19. Confirm Proceedings By-law

Resolution # 2024-174

Moved By: Councillor Spencer

Seconded By: Deputy Mayor Beres

THAT By-Law 2024-039 A By-Law to Confirm the Proceedings of the Council Meeting of April 8, 2024, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

21. Adjournment

Resolution # 2024-175

Moved By: Councillor Rosehart

Seconded By: Deputy Mayor Beres

THAT the Council meeting of April 8, 2024, be adjourned at 7:31 p.m.

Carried