

# The Corporation of the Town of Tillsonburg

## Community Health Care Advisory Committee Meeting

### AGENDA



Tuesday, June 18, 2024

12:00 PM

Boardroom CSC

10 Lisgar Ave.

---

**1. Call to Order**

**2. Adoption of Agenda**

Proposed Resolution #1

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the Agenda as prepared for the Health Care Advisory Committee meeting of Tuesday, June 18, 2024, be adopted.

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

**4. Adoption of Minutes of Previous Meeting**

Proposed Resolution #2

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the minutes of the Health Care Advisory Committee of April 9, 2024, be approved.

**5. Presentations**

**6. General Business and Reports**

**6.1 Repayment of Matrix Costs Update**

**6.2 Introduction of Health Care Recruiter**

**6.3 Imminent Physician Retirements and Relocations**

**6.4 Changes to Primary Care Coverage in Tillsonburg**

**6.5 Council Resolution - Committee Action Required**

**7. Next Meeting**

**8. Adjournment**

Proposed Resolution #3

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the Health Care Advisory Committee meeting of Tuesday, June 18, 2024 be adjourned at \_\_\_\_\_ p.m.

**The Corporation of the Town of Tillsonburg**  
**Community Health Care Advisory Committee Meeting**  
**MINUTES**



Tuesday, April 9, 2024  
4:00 PM  
Electronic Meeting

- ATTENDANCE:** Mayor Deb Gilvesy  
Councillor Kelly Spencer  
Nadia Facca  
Mike Bastow  
Dr. Clay Inculet  
Teresa Martins
- Regrets:** Deputy Mayor Dave Beres  
Dr. John Andrew  
Dr. Will Cheng  
Dr. Mohammed Abdalla  
Tracy Rowland/Dr. Ruth Capperchione
- Staff:** Kyle Pratt, Chief Administrative Officer  
Laura Pickersgill, Executive Assistant
- 

- 1. Call to Order**  
The meeting was called to order at 4:03 p.m.
- 2. Adoption of Agenda**  
**Resolution # 1**  
**Moved By:** Nadia Facca  
**Seconded By:** Teresa Martins

THAT the Agenda as prepared for the Community Health Care Advisory Committee meeting of Tuesday, April 9, 2024, be adopted.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Councillor Spencer

**Seconded By:** Dr. Inculet

THAT the minutes of the Community Health Care Advisory Committee meeting of January 9, 2024, be approved.

**Carried**

**5. General Business and Reports**

**5.1 Resignation of Committee Member - Stephanie Nevins**

The Committee thanked Stephanie for her contributions to the Committee during her tenure.

**5.2 Resolution - January 15, 2024 Council Meeting**

Mayor Gilvesy provided an overview of the January 15, 2024 Council resolution.

**5.3 Update on Health Care Recruitment Coordinator Role**

The job posting for the Recruitment Coordinator was available and a variety of applicants were received. Interviews will be held next week. There will be reports coming to future meetings from the Coordinator to inform the Committee of any recruitment progress and initiatives.

The Recruitment Coordinator needs to be made aware that Dr. Matt Johnson is leaving his practice and there will be an opening at the Tillsonburg Medical Clinic for an FHO.

**5.4 Discovery Week 2024**

The Western University medical students Discovery Week event is happening from May 26th until May 30th. The students will participate in a variety of clinical experiences within internal medicine and the surgical unit.

The Committee would like to look at potentially sponsoring a student in the future for the Discovery Health Care summer program through Western University for next year.

The Committee would like to have Zach from Oxford County Community Health Centre present at a future meeting regarding the funding they received and what the targets will be.

**6. Next Meeting**

June 18, 2024 12:00 p.m.

**7. Adjournment**

**Resolution # 3**

**Moved By:** Nadia Facca

**Seconded By:** Dr. Inculet

THAT the Community Health Care Advisory Committee meeting of Tuesday, April 9, 2024 be adjourned at 4:24 p.m.

**Carried**

- A. THAT the Primary Health Care Recruitment funding be approved in the 2024 Business Plan and Budget to fund 50% of the cost of a Physician Recruiter to an upset limit of \$61,750 in partnership with Tillsonburg District Memorial Hospital pending their budget approval and agreement to support the additional 50%; and
- B. THAT the CAO be delegated authority to execute any necessary processes or documents, including but not limited to agreements, needed to facilitate the Physician Recruiter position; and
- C. THAT the Treasurer be directed to allocate any unspent funding from the position to the Physician Recruitment Reserve; and
- D. THAT the Health Care Committee execute the following:
  - a. Continue to explore a future partnership and/or cost sharing with neighbouring municipalities for years 2025 and beyond as a full-time recruiter may not be required solely for the purpose of recruiting to Tillsonburg;
  - b. Compile a list of available spaces and positions;
  - c. Provide a Committee report to Tillsonburg Town Council for consideration in the 2025 Budget and Business Plan detailing the outcome of this new position and responses to clauses a and b above;and
- E. THAT the Clerk, with inclusion of the Health Care Committee, Council and the CAO, forward this

resolution in the form of a letter to the Chief Executive Officer of the Tillsonburg District Memorial Hospital for consideration in their budget process expressing a strong willingness to work in partnership with the Hospital to bring this position to fruition.