

The Corporation of the Town of Tillsonburg Parks, Beautification & Cemeteries Committee AGENDA



Tuesday, November 26, 2024

5:00 PM

Boardroom CSC

10 Lisgar Ave.

1. Call to Order

2. Adoption of Agenda

Moved By: _____

Seconded By: _____

THAT the agenda, as prepared for the Parks, Beautification & Cemeteries Advisory Committee, be adopted.

3. Disclosures of Pecuniary Interest and the General Nature Thereof

4. Adoption of Minutes of Previous Meeting

Moved By: _____

Seconded By: _____

THAT the minutes, as prepared from the October 29th meeting, be adopted.

5. Presentations

6. Information Items

6.1 Grape Vine - council response

6.2 Trails Subcommittee - Paul DeCloet

7. General Business & Reports

8. Next Meeting

9. Adjournment

Moved By: _____

Seconded By: _____

THAT the November 26 meeting of Parks, Beautification & Cemeteries Committee, be adjourned at ____ pm



**tion of the Town of Tillsonburg
ication & Cemeteries Committee
Meeting
MINUTES**

Tuesday, October 29, 2024
5:00 PM
Boardroom CSC
10 Lisgar Ave.

ATTENDANCE: Ron Walder
Mike Dean
Barbara Wareing
Kristine Vandebussche
Martha Kirkpatrick
Isaac Card
Paul DeCloet
Pete Luciani

Regrets: Maurice Verhoeve
Joan Weston
Deb Gilvesy

Staff: Margaret Puhr
Andrea Greenway

Regrets: Matt Johnson

1. Call to Order

The meeting was called to order at 4:51pm

2. Adoption of Agenda

Resolution # 1

Moved By: Pete Luciani

Seconded By: Mike Dean

THAT the Agenda, as prepared, for the October 29th Parks, Beautification & Cemeteries Advisory Committee, be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

None

4. Adoption of Minutes of Previous Meeting

Resolution # 2

Moved By: Pete Luciani

Seconded By: Kristine Vandebussche

THAT the minutes, as prepared, from the September 24th Parks, Beautification & Cemeteries Advisory Committee, be adopted.

Carried

5. Presentations

6. Information Items

6.1 Subcommittee - Council Resolution

Andrea confirmed that the Council approved the appointment of a County representative. Andrea will reach out to Frank Gross to determine the county rep.

6.2 Scattering Garden - Council Resolution

6.3 Trans Canada Trail - Paul DeCloet

Paul proposed a discussion on the items in the memo.

Would like to present this to the Lions Club to get a buy in from them to carry out some of the ideas and for continuity.

The committee will receive the by-law regarding the TCT and County agreement with minutes for review.

7. General Business & Reports

7.1 Perpetual Trusts - Paul DeCloet

Paul withdrew the resolution.

He will be looking for input from other agencies such a Lions Club for partnership before taking any action.

Resolution # 3

THAT the staff research if/how other municipalities set up and administer parks/trails trusts and provide information back to the committee in the New Year

8. Next Meeting

November 26 at 5:00 p.m.

9. Adjournment**Resolution # 4**

Moved By: Mike Dean

Seconded By: Paul DeCloet

THAT the October 29th meeting of the Parks, Beautification & Cemeteries Advisory Committee meeting be adjourned at 5:25pm

Carried



Staff update to Parks, Beautification & Cemeteries Advisory Committee

FROM: Andrea Greenway

DATE: November 26, 2024

SUBJECT: Grape Vine - Council resolution

MEMO

The Tillsonburg Town Council, in response to Parks, Beautification & Cemeteries Committee's recommendation, passed the following resolution at their November 14, 2024 meeting:

Resolution # 2024-518

Moved By: Councillor Spencer

Seconded By: Councillor Luciani

THAT Item 11.2 be referred as a new report to the Committee to review the process for securing a vendor or volunteer to conduct the work including any licence, insurance and any necessary contracts that may be required.

Carried

The Staff are following up on getting more information to be shared with the committee.



Staff update to Parks, Beautification & Cemeteries Advisory Committee

FROM: Paul DeCloet

DATE: November 26, 2024

SUBJECT: Trails subcommittee

MEMO

Paul DeCloet has researched the Trans Canada Trail agreement with the County of Oxford and spoke with Frank Gross, Manager of Transportation and Waste Management and learned that any trail activity needs to have County approval.

He has further reached out to Oxford County Trails Committee but has not heard back.

Paul would like to discuss whether the subcommittee is effective in this context.