

The Corporation of the Town of Tillsonburg
Tillsonburg Airport Advisory Committee Meeting
MINUTES



Thursday, February 27, 2025

5:30 PM

Tillsonburg Regional Airport - Meeting Room

244411 Airport Rd

Tillsonburg, ON N4G 4H1

- ATTENDANCE:** Mark Renaud, Chair
 Nate Bain, Vice Chair
 Gurvir Hans
 Jeff Miller
 Dan Cameron
 Emily Crombez
 John Britton
 David Hillner
 Valerie Durston, Township of South-West Oxford Councillor
 Chris Parker, Councillor
- Staff:** Don Huras, Airport Manager
 Amelia Jaggard, Deputy Clerk
- Regrets:** Richard Sparham, Manager of Public Works
 Chris Baird, Acting Director of Operations and Development

1. Call to Order

The meeting was called to order at 5:30 p.m. with Chair Mark Renaud presiding.

2. Adoption of Agenda

Moved By: Chris Parker, Councillor

Seconded By: Gurvir Hans

THAT the agenda for the Airport Advisory Committee meeting of February 27, 2025, be approved.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting

Moved By: Nate Bain, Vice Chair

Seconded By: Dan Cameron

THAT the Airport Advisory Committee minutes dated December 12, 2024, be approved.

Carried

5. General Business and Reports

5.1 Airport Manager's Update

Don Huras, Airport Manager, provided an overview of the Airport Manager's Update and answered questions from committee members. The committee undertook a discussion regarding Airport user fees and opportunities for additional revenue.

Moved By: Chris Parker, Councillor

Seconded By: John Britton

THAT the Airport Manager's update be received as information.

Carried

5.2 Tillsonburg Airport Advisory Committee Standing Updates

The committee undertook a discussion on the standing updates.

The committee asked for an update on crack sealing maintenance. Staff confirmed that Council referred the committee's recommendation to staff for a report that includes additional analysis and recommendation in regards to the crack sealing.

Moved By: Nate Bain, Vice Chair

Seconded By: Chris Parker, Councillor

THAT annual crack sealing maintenance at the Tillsonburg Regional Airport be included in the annual budget and the 10-year forecast.

Carried

Moved By: Dan Cameron

Seconded By: David Hillner

THAT the standing updates be received as information.

Carried

5.3 Fire Safety Inspection Report

Shane Caskanette, Fire Chief, Township of South-West Oxford, was in attendance and provided a brief overview of the report and answered questions from the committee.

Chief Caskanette noted that hangar owners can contact the Fire Department if they want to book a fire safety inspection.

Moved By: John Britton

Seconded By: David Hillner

THAT the fire safety inspection report be received as information.

Carried

6. Next Meeting

April 24, 2025 at 5:30 p.m.

7. Adjournment

Moved By: Chris Parker, Councillor

Seconded By: Dan Cameron

THAT the Airport Advisory Committee meeting of February 27, 2025, be adjourned at 6:28 p.m.

Carried