

# The Corporation of the Town of Tillsonburg

## Traffic Advisory Committee Meeting

### AGENDA



Thursday, March 13, 2025

9:00 AM

Boardroom CSC

10 Lisgar Ave.

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1. **Call to Order**

2. **Closed Session**

3. **Adoption of Agenda**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the agenda of the Traffic Advisory Committee meeting of March 13, 2025, be approved.

4. **Disclosures of Pecuniary Interest and the General Nature Thereof**

5. **Adoption of Minutes of Previous Meeting**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the Traffic Advisory Committee Minutes dated December 12, 2024, be approved.

6. **Delegations**

6.1 **Claud Archambault Re: Hickory Hills Residents Concerns on Wilson Avenue**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the delegation from Claude Archambault Re: Hickory Hills Residents Concerns on Wilson Avenue, be received for information.

7. **Information Items**

7.1 Resident Traffic Concern Re: Windemere and Allen

7.2 Resident Traffic Concern Re: Eleanor Court

**8. General Business & Reports**

8.1 Wilson Avenue Stop Sign

8.2 1st Street - Stop Sign (Councillor Rosehart)

**9. Next Meeting**

June 12, 2025 at 9:00 a.m.

**10. Adjournment**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

THAT the Traffic Advisory Committee meeting be adjourned at

**The Corporation of the Town of Tillsonburg**  
**Traffic Advisory Committee Meeting**  
**MINUTES**



Thursday, December 12, 2024  
9:00 AM  
Boardroom CSC  
10 Lisgar Ave.

ATTENDANCE: Pete Luciani, Councillor (Chair)  
Bob Parsons, Councillor  
Chris Rosehart, Councillor  
Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg  
Chair  
Deb Gilvesy, Mayor

Staff: Chris Baird, Acting Director of Operations and Development  
Cameron Cyr, Building and By-Law Enforcement Supervisor  
Amelia Jaggard, Deputy Clerk

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**1. Call to Order**

The meeting was called to order at 9:03 a.m.

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Chris Rosehart, Councillor

**Seconded By:** Bob Parsons, Councillor

THAT the agenda of the Traffic Advisory Committee meeting of December 12, 2024, be approved.

**Carried**

### 3. **Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest declared.

### 4. **Adoption of Minutes of Previous Meeting**

#### **Resolution # 2**

**Moved By:** Chris Rosehart, Councillor

**Seconded By:** Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

THAT the Traffic Advisory Committee Minutes dated August 22, 2024, be approved.

**Carried**

### 5. **Presentations**

#### **5.1 Transportation Master Plan Update**

Kevin Jones, Paradigm Transportation Solutions Limited, presented an update on the draft Transportation Master Plan. The draft plan is expected to be presented to Council in early 2025.

Mr. Jones reviewed the several recommendations included in the draft plan and answered questions from the committee.

It was noted that Recommendation 3 regarding Bridge Street should clearly indicate that the Town has not approved any change to Bridge Street at the present time.

There was discussion regarding Recommendation 4 to remove or reconfigure downtown angle parking, which has thus far received mixed feedback. Mr. Jones noted that there will be additional public consultation and that the draft plan can be changed to include this item as an “opportunity” rather than a recommendation.

It was asked that the plan clarify that parking downtown is not free, and that it is funded by the downtown parking levee paid by the businesses in the downtown. Mr. Jones confirmed the draft plan would be updated to reflect this information.

Concerns were noted about the misuse of the pedestrian crossing at Glendale High School. Mr. Jones noted the pedestrian crossing on Glendale Drive for consideration of next steps to improve safety.

It was suggested that the Town needs education resources such as a “how to” video on using the various types of pedestrian crossings.

There was discussion regarding a by-pass. It was suggested that the plan include statistics on truck usage on Broadway, specifically the percentage of trucks servicing businesses downtown verse trucks traveling through. Mr. Jones noted that they have those statistics and that the number of trucks servicing businesses downtown is greater than those trucks traveling through Town.

It was recommended that the draft plan be provided to the Tillsonburg BIA for consultation in advance of the next public open house.

### **Resolution # 3**

**Moved By:** Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

**Seconded By:** Bob Parsons, Councillor

That the Transportation Master Plan update provided by Kevin Jones of Paradigm Transportation Solutions Limited, be received as information.

**Carried**

## **6. Information Items**

## **7. General Business & Reports**

### **7.1 Hardy Avenue Multi-Way Stop Proposal**

Chris Baird provided an overview of the recommendation.

Staff noted there are no risk concerns at this time but noted that significant traffic changes are anticipated upon the reopening of the aquatic’s facility.

### **Resolution # 4**

**Moved By:** Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

**Seconded By:** Chris Rosehart, Councillor

- A. That the Traffic Advisory Committee receive the Proposed Stop Control/Pedestrian Crossing – Hardy Avenue memo as information; and

- B. That the Traffic Advisory Committee direct staff to conduct traffic data analysis of the aquatics centre parking lot following the reopening of the aquatics facility.

**Carried**

**7.2 Councillor Parsons - Request update on recent "no parking" signs West of Glendale High School (no attachment)**

Staff to provide an update to the committee via email on the expected install date.

**8. Next Meeting**

Staff to send meeting invites for 2025. Meetings are scheduled for the second Thursday of March, June, September and December at 9:00 a.m. at the Customer Service Centre Board Room.

**9. Adjournment**

Staff to provide an update to the committee via email regarding a proposed stop sign at Wilson as previously recommended by the committee.

**Resolution # 5**

**Moved By:** Larry Scanlan, Oxford O.P.P. Detachment Board Tillsonburg Chair

**Seconded By:** Chris Rosehart, Councillor

THAT the Traffic Advisory Committee meeting be adjourned at 10:55 a.m.

**Carried**

Presentation To The Traffic Committee  
Town of Tillsonburg, Ontario  
Concerns of the Hickory Hills Residents  
Tillsonburg, Ontario

Addendum to the presentation made to your committee September 20, 2023

- In our recommendations, following our presentation September 20, 2023, we would like to delete the "one way proposed on Dereham St., west of Wilson Ave., ending on Denrich or Charlotte".
- Our primary, objective is to discourage the vehicular traffic from using Wilson Ave. as a conduit to go downtown or work or anywhere else, hence reclassify Wilson Ave. from collector to local avenue, street or road.
- This we believe would comply with the County of Oxford Official Plan, Town of Tillsonburg Land use Policies 8.7 Transportation, Strategic Approach 8.7.1 under "Minimize Conflict" which says; "Minimize conflict between non-local and local traffic by defining a hierarchy of roads which allows a good level of service on major roads while reducing non-local, through traffic movement within neighbourhoods."
- Install speed bumps as many municipalities have done; Brantford, Ont., Belleville, Ont., Barrie, Ont., Stouffville, Ont., Whitby, Ont., Township of King City, Ont., Ottawa, Ont., and Charlottetown, P.E.I. Also a raised crosswalk would fit in with the crosswalk we now have on Wilson Ave.
- Request the OPP to conduct speed checks on Wilson Ave. and issue speeding tickets to speeders. If the speed limit is not enforced, nothing will change.
- Install the stop sign on Wilson Ave. as soon as it is found and the soil thaws.

Submitted by the Wilson Ave. committee

Claude Archambault, Resident and committee member  
Barry Kelly, Resident and committee member  
Madeleine Aucoin, Resident and committee member  
Peter Markow, Resident and committee member

Resident Traffic Concern Re: Windemere and Allen

November, 2024

I live near the corner of Allen and Windemere and use this as my access in and out of the subdivision. Crossing the street walking my dog means taking my life into my own hands. Pulling out onto Allen either way means risking my life and car. Allen curves both ways with trees blocking clear sight. To add to the danger there is a school bus stop immediately across Allen meaning children are in the direct line of a potential accident. The traffic travels far too quickly on Allen. Making this a 3-way STOP will slow traffic, ensure safety crossing the street, in car or on foot, and eliminate a disaster involving a child. Please look into this matter in a timely fashion.

Shannon Buckley, Resident



## Mayor and Members of Council :

My name is Gail J. Ross. I was not going to write to you all but after recently speaking with another new neighbour of mine, I must voice my concerns.

She came over to give her condolences for my puppy that had died on January 22, 2025. She was run over by a Township Truck speeding. During this conversation my neighbour also voiced her concerns with regards to the speed of traffic on this Street as she has young kids who play on it. She asked if the Township apologized or offered any monetary value for the loss of the puppy. I said "NO" and told her how my husband was treated on the phone that day.

On Jan. 22 2025 my puppy was hooked up to her leash when the clasp broke. I was with her when it happened. She ran out to the road with me directly behind her a few feet. I had heard the revving of a truck motor and started to wave my arms and shouting to stop. The truck did not see me and ran over my puppy. The truck did not slow down to stop until it passed my neighbours house. By this time I was screaming and in shock. I could not believe the truck just ran her over. It was a Township truck.

The two men got out and said "I Am sorry, we did not see her, we were looking to the other side of the street ". After a few minutes my son came out and the two township employees told him " We were Not paying attention". I have to question these comments as when my husband called the Township to complain about the incident, he was told " the dog was running free on the street and they did not see her as she ran out in front of them. I was there and they did not even see me running across my front lawn waving at them and yelling.

At the London Animal Hospital the vet asked what Highway she was hit on, I said my dead end street but because of her injuries the vet thought it was speeding highway.

After speaking with several of my neighbours with regards to the speed of traffic on this street. I found out that some speeders are residences on the street , people who pick up their mail at the box, they zoom down and back up, delivery vans and Township trucks. I must agree as I have witnessed this since I have moved here.

I asked why no one complains and I was told nothing will get done.

[REDACTED] I have also witnessed this and thought it was strange as no road work is happening.

I put an online complaint with the Township regarding the speed of traffic on this Court. I got a return phone call indicating the Township does not have jurisdiction for speeding complaints and was advised to call the OPP.

I called the OPP and put in a complaint regarding the speed of traffic on this street. At least the receptionist there was sorry for my loss and felt bad for what I had gone through.

Nothing has changed to stop or control the speed of traffic.

When I first visited Tillsonburg and looked at this house in June of 2024 the street had children playing hockey, riding bikes and people just walking around with their loved ones. I did not see any speeding traffic. If I had known this street is very busy with traffic and the speed of the traffic I would never have moved here and my puppy would be here today with me.

You see the puppy was given to me as a companion for me as I had suffered a bad incident with a much larger dog. She was my best friend who gave me comfort and love all the time. She followed me everywhere and loved everyone.

I have two neighbour who offered to babysit her anytime. You see this has affected my life terribly and I don.t even get an acknowledgment from the Township of what happened that day.

I have some questions that I would like answers for.

1. Why was the Township on my street that morning? Roadwork? Why? (My neighbour said the truck left immediately.)
2. Why are there no road signs for slow down or speed limit sign?
3. Why are there so many Township driving up and down my street weekly if not daily?
4. Why did the Township treat my husband with disrespect during his call about the death of my puppy?
5. Am I not entitled to a 'Sorry for your Loss" or even acknowledge that their employee did in fact run over my puppy and killed her?

6. Is it possible to get a street sign or two that says SLOW DOWN or a speed bump or two?

The amount of traffic and the speed of the traffic is a great concern not just for me but for the others who live on the street

I am hoping to get at least a few signs to slow down or even a speed bump or two. Something to help control the speed of traffic within this short street. I am hoping this will happen before another incident hat could possible involve a child.

Sincerely,

Gail J. Ross

[REDACTED]

Tillsonburg, Ontario

N4G2H3

[REDACTED]



Outlook

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**RE: Concerns**

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**From** Richard Sparham <rsparham@tillsonburg.ca>

**Date** Fri 3/7/2025 8:57 AM

**Cc** [REDACTED]  
Larry Scanlan <lscan@hotmail.com>; Pete Luciani <pluciani@tillsonburg.ca>; Amelia Jaggard <AJaggard@tillsonburg.ca>; Geno Vanhaelewyn <GVanhaelewyn@tillsonburg.ca>; Carlos Reyes <CReyes@tillsonburg.ca>; Kyle Pratt <kpratt@tillsonburg.ca>; Deb Gilvesy <dgilvesy@tillsonburg.ca>

Dear Gail J. Ross,

This letter is in response to the concerns raised on March 3<sup>rd</sup>, 2025, regarding an incident involving a Town of Tillsonburg Public Works Roads Operator and a dog on Eleanor Court. After a thorough investigation, we have compiled the following findings:

On January 22<sup>nd</sup>, 2025, Town of Tillsonburg Roads Operators were performing pothole repairs on Eleanor Court. Eleanor Court is of a pavement condition which staff will monitor closely to address pothole issues quite frequently and this becomes quite problematic during the winter due to temperature changes and plowing.

Further, staff also schedules road patrol as part of routine inspections throughout the Town. Road patrols are an essential component of the Minimum Maintenance Standards, O Reg 239/02 (MMS) for municipal highways in Ontario. These inspections are conducted regularly to identify and address potential hazards, including potholes, debris, or icy conditions, as well as identifying any missing signage or other irregularities with the aim of maintaining road safety for all users. As a Class 5 road, Eleanor Court is patrolled every 28 days or 13 times annually.

At approximately 11:44 a.m., while driving along Eleanor Court, the operator reported that a dog unexpectedly ran out from the property at 5 Eleanor Court and under the rear wheels of the Roads vehicle. The Roads Operator reported the incident immediately upon returning to the Operations Centre.

Following the incident, a comprehensive investigation was conducted. This included an analysis of video footage and vehicle telematics data obtained from the vehicle's GPS/AVL system. The investigation confirmed that the vehicle was operated within established parameters and speed limits, with no indication of negligence or fault. The telematics data indicates the vehicle was traveling at 22 km/h on Eleanor Court at the time of the incident.

For reference, the default speed limit in the Town of Tillsonburg is 50 km/h in urban or residential areas, as stipulated by the Ontario Highway Traffic Act. These limits are applicable in areas without specific speed signage.

It is very unfortunate this incidence has occurred, and the loss experienced by the resident. As communicated during our phone call after the event, we extend our heartfelt condolences for their loss.

Sincerely,



**Richard**

***Richard J. Sparham, C.Tech., CRS***

**Manager of Public Works**

Town of Tillsonburg

20 Spruce Street

Tillsonburg, ON N4G 4Y5

Phone: 519-688-3009 ext. 4420

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