



tion of the Town of Tillsonburg / Advisory Committee Meeting MINUTES

Tuesday, March 18, 2025
4:30 PM
Boardroom CSC
10 Lisgar Ave.

ATTENDANCE: Margaret McCrimmon
Michelle Wegg
Trevor Ford
Taylor Campbell
Mike Cerna
Brittany Vaughan
Mark Dickson, Chair
Chris Rosehart, Councillor
Deb Gilvesy, Mayor
Michael Brown, Vice-Chair
Christine Lamers

Staff: Emily Xuereb, Deputy Chief Building Official
Duncan Bryce, Records and Legislative Coordinator

1. **Call to Order**

The meeting was called to order at 4:30 p.m.

2. **Closed Session**

3. **Adoption of Agenda**

Committee member Brown requested the following item be added: Façade Improvement Grant.

Staff noted that the Committee's December, 2024, recommendation regarding the CIP Façade Improvement Grant was received by Council at their meeting on January 13, 2025. Council directed staff to report back on the matter. The report is in progress.

Mayor Gilvesy requested the following item be added: Aquatics Centre Tour.

Resolution # 1

Moved By: Deb Gilvesy, Mayor

Seconded By: Michael Brown, Vice-Chair

THAT the agenda as prepared for the Accessibility Advisory Committee meeting of March 18, 2025, be approved as amended to include:

Item 8.2 Discussing Processes of the Facade Improvement Grant; and

Item 9.1 Aquatics Centre Tour

Carried

4. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5. Adoption of Minutes of Previous Meeting

Resolution # 2

Moved By: Mike Cerna

Seconded By: Margaret McCrimmon

THAT the minutes of the December 10, 2024 Accessibility Advisory Committee meeting be approved.

Carried

6. Presentations

7. Information Items

8. General Business & Reports

8.1 Cranberry Road Project

Staff members Tom Louws, Operations Technologist, and Leo Ferreira, Manager of Engineering, provided an overview of the Cranberry Road Project, including the proposed 3-metre-wide trail.

Staff answered the Committee's questions and any concerns relating to the project.

Resolution # 3

Moved By: Trevor Ford

Seconded By: Michael Brown, Vice-Chair

THAT the Accessibility Advisory Committee receive the attached regarding the Cranberry Road Project as information; and

THAT the Committee express their support for the Cranberry Road Project as presented.

Carried

8.2 Discussing Processes of Facade Improvement Grant

This item was added at the adoption of the agenda.

The Committee briefly discussed the current state of the Facade Improvement Grant and power-assisted door operators.

Advisory committee recommendations are presented on the next available Council agenda. Staff will confirm the Council meeting date in which recommendations will be presented.

9. Next Meeting

9.1 Aquatics Centre Tour

This item was added at the adoption of the agenda.

Once the elevator in the aquatics area is operating the tour will be scheduled.

Resolution # 4

Moved By: Trevor Ford

Seconded By: Michelle Wegg

THAT the Accessibility Advisory Committee's next committee meeting on June 17, 2025, be held at the Tillsonburg Community Centre with a site tour dependent upon the Aquatic Rehabilitation Project's completion.

Carried

10. Adjournment

Resolution # 5

Moved By: Brittany Vaughan

Seconded By: Christine Lamers

THAT the meeting be adjourned at 5:25 p.m.

Carried